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PART IV-A

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Central Acts

HEALTH AND FAMILY WELFARE DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 31st December, 2022

THE EPIDEMIC DISEASES ACT, 1897.

No.GY/42/NCV/102020/SF-1/G :- WHEREAS the State Government had, under the powers conferred by sections 2, 3 and 4 of the Epidemic Diseases Act, 1897 (3 of 1897) has framed the Gujarat Epidemic Diseases, COVID-19 Regulations, 2020 vide Government Notification, Health and Family Welfare Department No. GP/09/NCV/102020/SF-1/G, dated the 13th March, 2020;

AND WHEREAS to control over the spread of disease in the State of Gujarat, the State Government had extended the period of Gujarat Epidemic Diseases, COVID-19 Regulations, 2020 from 13th March 2021 to 31st December 2021 vide Government Notification, Health and Family Welfare Department No. GP/13/NCV/102020/SF-1/G, dated the 23rd March, 2021, and further from 1st January 2022 to 31st December 2022 vide Government Notification, Health and Family Welfare Department No. GP/50/NCV/102020/SF-1/G, dated the 28th December, 2021;

AND WHEREAS to control over the spread of new variant such as BF.7 omicron and corona emerging wave in the State of Gujarat, the State Government decided to further extend the period of Gujarat Epidemic Diseases, COVID-19 Regulations, 2020;

NOW, THEREFORE, in exercise of the powers conferred by sections 2, 3 and 4 of the Epidemic Diseases Act, 1897 (3 of 1897), the Government of Gujarat hereby amends the Gujarat Epidemic Diseases, COVID-19 Regulations, 2020, as follows:-

In the said notification, in regulation no. 1, in clause (ii), for the words, figures and letters "and shall remain in force on and from the 1st January, 2022 to 31st December, 2022", the words, figures and letters "and shall remain in force for a further period of one year i.e from 1st January, 2023 to 31st December 2023", shall be substituted.

The remaining conditions of the said notification shall remain unchanged.

By order and in the name of the Governor of Gujarat,

MANOJ AGRAWAL,
Additional Chief Secretary to Government.

LABOUR, SKILL DEVELOPMENT AND EMPLOYMENT DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 22nd December, 2022

CONSTITUTION OF INDIA.

No. GR/2022/157/LED/DER/e-file/11/2022/1470/R1:- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons appointed to the post of the Forman Instructor Class III, in so far as they relate to their passing of the Departmental Examination to be eligible for promotion to the post of Principal Class II/Senior Surveyor Class II/Technical Officer Class II/Training Cum Placement Officer/Trade Testing Officer/Senior Training Officer, Class II in the Gujarat Skill Training Service namely: -

1. Short title, commencement and application. -

- (1) These rules may be called the Principal Class II/Senior Surveyor Class II/Technical Officer Class II/ Training Cum Placement Officer/Trade Testing Officer/Senior Training Officer, Class II, Departmental Examination Rules, 2022.
- (2) They shall come into force from the date of their publication in *Official Gazette*.
- (3) They shall apply to the persons appointed to the post of Forman Instructor, Class III, belonging to Gujarat Skill Training Service in the State of Gujarat.

2. Definitions. - In these rules, unless the context otherwise requires, -

- (a) "Appendix" means an Appendix appended to these rules;
- (b) "Appointed date" means the date on which these rules shall come into force;
- (c) "Department" means the Labour, Skill Development and Employment Department;
- (d) "Examination" means the departmental examination specified under these rules for promotion to the post specified in Part-II of Appendix-A;
- (e) "Government" means the Government of Gujarat;
- (f) "Institute" means the Sardar Patel Institute of Public Administration, (SPIPA) Ahmedabad;
- (g) "Specified chances" means the number of chances specified in these rules within which a person is required to pass the departmental examination;
- (h) "Specified period" means the period specified in these rules within which a person is required to pass the departmental examination.

3. Requirement to pass the Departmental Examination, - The person appointed to the post specified in Part-I of Appendix-A shall be required to pass the Departmental Examination to be eligible for promotion to the post Specified in part-II of Appendix-A.

4. Eligibility to appear in examination, - No person shall be eligible to appear in the Departmental examination unless he has completed three years of service after his appointment on the post mentioned in Part-I of Appendix-A.

5. Specified Chances and period for passing the Examination, -

- (1) To be eligible for promotion to the post mentioned in Part-II of Appendix-A a person shall be required to pass examination within a period of three years and within three chances from the date of his completing three years' continuous service after his appointment on the post mentioned in Part-I of Appendix-A:

Provided that a person belonging to the Scheduled Castes or Scheduled Tribes may be allowed one additional chance without payment of prescribe fees to be availed of by him within a period of one year from the date of declaration of the result of the examination of his third chance;

- (2) If a person fails to pass the examination referred to in these rules within the specified period and within the specified chances, he shall notwithstanding such failure, be eligible to appear at any time in the examination on payment of an examination fee as may be determined by the Government from time to time and if he passes the said examination, he shall be eligible for promotion:

Provided that a person shall not be entitled to claim seniority over those persons who have passed the examination earlier than him and have been promoted to the post mentioned in Part-II of Appendix-A before he became eligible for such promotion on passing examination under these rules.

6. Paper and Syllabus. -

- (1) The syllabus for departmental examination shall be as specified in Appendix 'B'.
- (2) The Examination shall consist of five papers each of 100 (one hundred) marks. The examination shall consist of multiple choice questions except paper-IV which shall be descriptive.
- (3) The candidate shall be allowed to answer the questions of papers with the help of books whereas paper-IV which shall be required to answer without books.

Explanation: "With books" means original book of the subjects approved by the Government or the Institute which include Acts and/or rules without any commentaries or case laws and manuals issued under the Act published by the Government of Gujarat.

7. Holding of Examination. -

- (1) The Institute on receiving the requisition from the Labour, Skill Development and Employment Department, shall hold the departmental examination. The Institute shall hold the examination at least twice in a year.
- (2) The Institute shall communicate the tentative programme of examination to the Labour, Skill Development and Employment Department and the Directorate of Employment and Training at least ninety days before provisional date prescribed by the Institute.
- (3) A person who desires to appear at the departmental examination shall be required to send his application in the form as specified in Appendix- 'C' to the Institute through the Directorate of Employment and Training for enlisting his name as a candidate for such examination at least sixty days prior to date of the examination.
- (4) The Directorate of Employment and Training shall scrutinize the application with regard to his eligibility for appearing in the examination and forward the same to the Institute with the certificate of eligibility as specified in Appendix- 'D' to appear at the departmental examination.
- (5) If the applicant subsequently decides not to appear in the examination, he shall be required to give intimation thereof to the Institute through the Directorate of Employment and Training at least thirty days before the date of commencement of the examination.
- (6) If any person fails to appear in the examination after having enlisted his name as a candidate without giving intimation referred in sub-rule (5), he shall be deemed to have lost one chance to pass the examination.
- (7) The Institute shall admit the candidate to the examination on the basis of the certificate issued by the Directorate of Employment and Training that he is eligible to appear in the examination;

Provided that the Directorate of Employment and Training after reason to be recorded in writing may condone the failure on the part of the person to give intimation referred to in sub-rule (5) and the

consequences arising there from if it is satisfied that the person has failed to give intimation within time for reasons beyond his control.

- (8) The Place, date and time for holding the examination shall be communicated by the Institute and the same shall be communicated to the candidates by the Directorate of Employment and Training.
- (9) The candidate shall have to appear at the examination at their own expenses.

8. Qualifying Standard for Passing the Examination. -

- (1) The standard for passing the examination shall be fifty percent (50%) of total marks assigned to each paper.
- (2) An unsuccessful candidate who secures fifty percent (50%) or more marks in any one or more papers shall be exempted from appearing in those papers in the subsequent examination.
- (3) If the candidate has obtained less than fifty marks in any one paper out of five papers and secures fifty or more than fifty marks in four other papers, in such circumstances, maximum five gracing marks shall be given and shall be declared pass in the examination.

9. Medium of Examination. - The medium of the examination shall be Gujarati or English as per instructions given in the question paper.

10. Result of Examination. - The Institute shall publish the result of the examination on its official website and shall forward the same to the Labour, Skill Development and Employment Department and Directorate of Employment and Training. Directorate of Employment and Training shall intimate the result to the candidates.

11. Incentive. - The candidate who secures eighty percent or more aggregate marks in the departmental examination in first chance shall be paid such cash amount as an incentive as determined by the Government.

12. Prohibition to use certain devices in the examination hall. -

The candidate shall not be allowed to carry with him any electronic communication devices like cellular phone, calculator, pager, smart watch, laptop, tablet, i-pod or any such electronic gadget or equipment in the examination hall.

APPENDIX "A"

[(See rule 3)]

Part-I

- (1) Forman Instructor Cadre, Class III

Part-II

- (2) Principal Class II/Senior Surveyor Class II/Technical Officer Class II/Training Cum Placement Officer/Trade Testing Officer/Senior Training Officer, Class II

APPENDIX "B"

[(See rule 6)]

Paper-I: Service Matters.

Marks: 100, Duration: 3 Hours. (With Book)

- (1) The Gujarat Civil Services (Conduct) Rules, 1971 and The Gujarat Civil Services Rules (Discipline and Appeal) Rules, 1971.
- (2) The Gujarat Civil Service Rules (G.C.S.R.), 2002; Vol. I to VIII.
- (3) Prevention of Corruption Act, 1988.
- (4) The Gujarat Civil Services Classification and Recruitment (General) Rules, 1967

Paper-II: Financial Matters.

Marks: 100, Duration: 3 Hours. (With Book)

- (1) The Gujarat Budget Manual, Part-I and Part-II.
- (2) The Gujarat Treasury Rules, 2000.

- (3) The Delegation of Financial Powers, 1998.
- (4) The Contingency Expenditure Rules, 1959.
- (5) The Gujarat Financial Rules, 1971.
- (6) Purchase Policy of Government of Gujarat.

Paper-III: Office Procedure.**Marks: 100, Duration: 2 Hours. (With Book)**

- (1) Non-Secretariat Office Procedure, 1984.
- (2) Organizing and structure of the machinery of the Government.
- (3) Performance Appraisal Report, and its Guidelines.
- (4) The Gujarat Civil Services Tribunal Act, 1972.
- (5) Right to information act, 2005 and The Gujarat Right to information rules, 2010.
- (6) Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
- (7) Channel of submission.

Paper-IV: Gujarati and English Language And General Subject. **Marks: 100, Duration 3 Hours (Without Book)**

- (1) Essay in English and Gujarati.
- (2) Secretariat and field Relationship.
- (3) High Court Matters-Preparation para wise remarks and Drafting of 'Speaking Orders'.
- (4) Government Correspondence - different type of letter and difference between them.
- (5) Grammar-English and Gujarati.
- (6) Administrative Vocabulary - Gujarati and English and its usage.
- (7) Translation of Paragraph (Gujarati to English and English to Gujarati).

Paper-V: Departmental Matters.**Marks: 100, Duration: 3 Hours 100 Marks (With Book)**

- (1) Craftsman Training Scheme.
- (2) Apprentice Training Scheme / PPP Scheme.
- (3) Affiliation.
- (4) Inspection and Rating of Various ITI/ GIA and S.F.
- (5) Purchasing procedure through GeM.
- (6) Purchase and Stores (Chapter 8) Topics: 8.3, 8.7, 8.8 and 8.9.
- (7) Office Inspection.
- (8) Duties of Different cadres in Department.

APPENDIX "C"

[(See rule 7(3))]

Application for appearing at Departmental Examination for promotion to the post of Principal Class II/
Senior Surveyor Class II/Technical Officer Class II/Training Cum Placement Officer/Trade Testing Officer/
Senior Training Officer Class II to be held in20....

1.	Applicant's Full Name: (Surname First) (in English and Gujarati)	
2.	Designation (in English and Gujarati)	
3.	Name of the office in which at present serving :	

4.	Birth date and age at the time of this examination :	
5.	Date of appointment and total years of service :	
6.	Whether the applicant had appeared at the examination previously? If so-	
	(a) Month and year of examination at which he appeared:	
	(b) Whether any exemption earned? if so, details of marks, year of examination and subject should be given:	
	(c) Whether the applicant intends to avail of exemptions earned? State "Yes" or "No" (The choice will be treated as final and no change shall be allowed):	
7.	Authority or the Rule under which the applicant has to appear for the examination:	
8.	Number of the chances and time limit within which the applicant is required to pass the examination: (Date of eligibility and date of expiry of the period for appearing at the examination should be mentioned) :	
9.	Number of chances exhausted:	
10.	Whether additional chance has been granted? Number and date of order under which the additional chance has been granted to the applicant should be specified and a copy there of should be sent:	
11.	Purpose of passing the examination (confirmation, retention in government service, promotion etc.)	
12.	Whether the applicant is eligible to appear at the examination according to rule of the Department Examination?	
13.	Number and date of orders relaxing age and/or service limit from competent authority (copies or orders should be attached)	
14.	Remarks, if any:	

Place :

Date :

(Signature of Applicant)

APPENDIX 'D'*[(See rule 7(4))]***CERTIFICATE OF ELIGIBILITY**

“This is to Certified that -

(1) The above particulars are verified and found correct.

Shri/Smt./Kumari is eligible to appear at the Departmental Examination for promotion to the post of Principal Class II/Senior Surveyor Class II/ Technical Officer Class II/Training Cum Placement Officer/Trade Testing Officer/Senior Training Officer in the Gujarat Skill Training Service Class II to be held in 20....

(2) *Necessary fee is paid; copy of challan is attached herewith.

(3) *Candidate is granted additional chance; a copy of order is attached.

Place:

Date:

Signature of Assistant Director (Administration)
Directorate of Employment And Training

*Strike out whichever is not applicable.

By order and in the name of the Governor of Gujarat,

R. C. JADEJA,
Deputy Secretary to Government.

